



**W.D.Close & Sons Limited  
Architectural & Engineering**

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Our Ref:

Your Ref:

Date:

Name & Address

**Application For Payment No.**

**Project:-**

Please find enclosed our Application No. for £ plus VAT for work completed in

In accordance with our agreement with yourselves payment is due days after receipt of this application.

Summary of Works for

Measured Work

Variations

Dayworks

Application Total \_\_\_\_\_

Less Discount @

Less Retention @

This Application For Payment \_\_\_\_\_  
=====

Total Claim to Date

Less Discount @

Less Retention @

Nett \_\_\_\_\_

Less Payments Made \_\_\_\_\_

Balance Due \_\_\_\_\_  
=====



